

**Abigail Lee**

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May 4, 2023

Mr. Anthony Ayerza,  
Fresno County Office of Education  
Regional Occupational Program  
588 Carmike Avenue  
Fresno, CA 93724

Dear Mr. Ayerza,

Thank you for taking the time to speak with me and giving me the opportunity to interview for the ROP District Coordinator position. I enjoyed meeting you in person and getting to know more about the FCOE's involvement in CTE in Fresno County. I truly appreciate all that your staff does for the students to help prepare them for successful futures. After speaking with you on August 29, I feel assured that the specific qualifications needed for the position match my skills.

My experience, skills, and reputation of providing excellent learning environments will help me excel in the ROP District Coordinator position. I believe in the mission of your organization and if given the chance, I can assure you that I can contribute to the mission of FCOE and help make the future brighter for your students. If you have any follow up questions please feel free to contact me at (559) 728-0192 or by email at alee-s408@chusd.org. Thank you.

Sincerely,

Abigail Lee